

Information Security Management (ISM)



1. PURPOSE

This policy statement outlines the Pearson Workforce Skills Presidents endorsement and intent for Information Security Management (ISM) within Faethm. Its purpose is to communicate our ISM expectations to all those delivering services upon our behalf or working on our premises.

2. SCOPE

Some aspects of our operations, including the handling of personal data and having privileged access to our premises, introduce clear information security requirements, and it is expected that we treat all our internal and client information (hard copy and electronic) in a secure manner, across our business.

3. STATEMENT

Our overall ISM objective is to protect the organisation from incidents that might have an adverse effect on the people we work with, our business operations and our professional standing. Information Security issues can include:

- Confidentiality - people obtaining or disclosing information inappropriately
- Integrity - information being altered or erroneously validated, whether deliberate or accidental
- Availability - information not being accessible when it is required
- Privacy - people obtaining or disclosing Personally Identifiable Information (PII)

Many incidents pose a threat to our effective use of information. This includes performance, consistency, reliability, accuracy, and timeliness. More detailed ISM objectives and monitoring will be defined separately to this policy, either within a stand-alone document or within management review.

Our ISM system is part of the broader Faethm Governance, Risk and Compliance Framework. This framework will be used to understand and comply with any applicable ISM or related legal/regulatory requirements, and assess and manage ISM risk.

This statement has been prepared to demonstrate our commitment to continuously improve Information Security Management. This message shall be communicated and understood throughout Faethm and it is expected that all persons performing work on our behalf share this commitment to these values.

This Policy Statement shall be made available to the public, upon request, and shall be communicated and adhered to by all employees, temporary staff, contractors, and visitors who enter our premises.

A handwritten signature in black ink, appearing to read 'M Howells'.

Mike Howells
President, Workforce Skills Division
Faethm by Pearson

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Faethm Document Number:		Contact detail:	michael.howells@pearson.com
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